



Introduction to Sport

Housekeeping

- Questions
- Feedback form
- Attendance Registration



MEET THE TEAM



JULIA SAUNDERS
Student Opportunities
Manager



ISSY TRAPNELL HOYLE
Societies Coordinator



WILL HARRINGTON
Sports Club Coordinator



STUDENT OPPORTUNITIES
ADMIN ASSISTANT

MEET THE TEAM



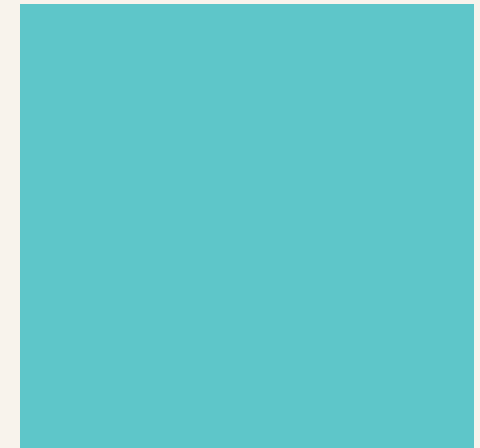
BANA ASQALAN
Outgoing Vice President
Societies and Sport



DAVID GALLARDO GONZALEZ
Incoming Vice President
Societies and Sport



RORY FORD
Helpdesk Coordinator



HELPDESK ASSISTANTS

Objectives of the session

- To understand the differences between the SU and ALS and how both can support you
- To understand the minimum operating standards of being a sports club and the importance of following these
- To understand the key tasks for the summer to get ready for the year ahead
- To know what processes and policies are in place to support your club



The SU and ALS

The SU have ownership of Student Groups, They are covered within the SU constitution
We have overall responsibility for Sports clubs

The SU have oversight of all student group activity -
from regular activity, and implementing the processes to aid delivery of your events, governance, finances, elections and training

The SU manage fixtures, bookings and major events such as Varsity and Colours Ball

ALS Vision is: Creating healthier, happier and engaged communities of students, staff and local residents using sport and physical activity as a tool for change.

ALS manage the Sport Facilities, provide opportunities for getting involved with physical activity and participating in non club sport as well as enabling training and fixture time for sports clubs

ALS can provide opportunities to support student leaders in sport, assist with sport volunteering and work with clubs and SU to enable clubs to be the best that they can be both as committee and players.



Coaching

Coach Recruitment

- Coach registration must be done by 01/09
- How to recruit?
- Coaching for committee



Coach Onboarding

- Must be done annually
- Coaching code of conduct



Coaching things to think about

- If your NGB says you need a coach, you need a coach!
- If you have had the same coach for a long time, check if they're still the right fit
- Concerned about a coach? Let us know so we can help you through it
- It is important to remember that coaches are not managers and should not be involved in fixture re arrangements, bookings or committee decisions.



Competitions

BUCS and LUSL

- What the difference?
- Team Entries
- Individual competitions
- Fixture Management



Facilities

Training Facility Allocation Principles

- The principles are set out to ensure allocation is fair and consistent across all clubs
- There is no opportunity for change after the allocation is confirmed
- Allocation is for term 1 and 2 only

Members	Sessions Allocated
0-40	1
41-80	2
81+	3



Training Facility Allocation Principles

- Facility allocation is determined by a memorandum of cooperation between Royal Holloway and RHSU
- Royal Holloway offer over 130 hours a week of free facility space.
- The SU + ALS work together to allocate this fairly
- Final allocation will be sent out in July



Fixtures Facility Allocation

- Clubs will be guaranteed space (either allocated on campus or external facility space funded) for one team (or two teams if there is a men's and women's split).
- If space is not available after this, the cost of an external facility hire will need to be funded by the club.
- New teams entered into 25/26 - will have to cover external facility hire



External Facilities

- Facilities we use regularly where we don't have space on campus e.g. Strodes, ACS, Egham Orbit
- Specialist facilities that do not exist on campus e.g. swimming pool, golf courses, climbing wall etc.
- Annual H&S visits





What do you think are examples of Minimum Operating Standards

Minimum Operating Standards

- ☐ Collect your first aid kit before your taster session
- ☐ LUSL captains attend first aid training
- ☐ Coaches registered before 01/09
- ☐ General Risk Assessment completed before 19/08
- ☐ Summer Admin Checklist completed before 19/08
- ☐ Code of Conduct and Constitution signed by 19/08
- ☐ Following the brand guidelines
- ☐ Wearing Surridge playing kit
- ☐ Core Committee elected
- ☐ Attended all essential sessions at the SLC



National Governing Bodies



- We will affiliate you to your national governing body over the summer



- They set out the requirements for you to operate



- They also can provide opportunities



Health and Safety

Health and Safety

- Your responsibility to operate safely
- First aid kits
- First aid training
- Annual Services/Inspections
- Risk Assessments



Injuries on the pitch

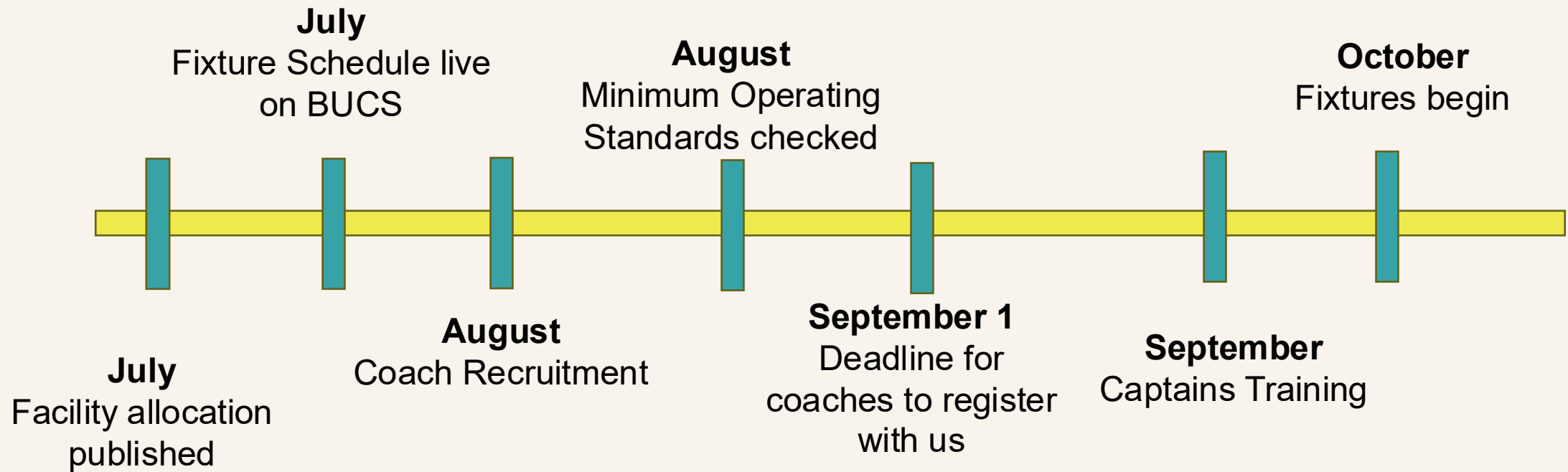
- Team Medic attend on Wednesdays
- Ensure injuries are reported to the SU
- Complete the Incident report form
- Insurance details can be provided
- Concussion





Summer 2025

Getting ready for sport



Summer Meetings

- Meet with members of the SU and/or ALS to get support in a variety of different areas
- VPSocSport - Committee & governance
- Sports Club Coordinator Wednesdays 13:15-16:15 - Plans, finances, Competitions & Summer admin



A Year In The Life

Term 1

- Freshers' Fair
- Taster Sessions
- Trials
- Fixtures begin

Term 2

- Conference Finals
- Competition Season Starts
- Fixture season finishes
- Colours' Ball
- Varsity

Term 3

- Elections
- Handover
- Student Leader Conference





Active Lifestyle and Sport

Meet the team



Adam Fisher
Campus Sport & Physical
Activity Officer



Adam Sams
Facilities & Grounds Senior
Manager



Becci Gilbert
Sports Operations Manager



David Cole
Wellbeing & Fitness Officer



Emily Moyes
Sports Workforce & Community
Engagement Officer



Francis Overton
Sports Communications
Officer



Jack Johnson
Assistant Sports Operations
Manager



James Cross
Duty Manager



Kamil Abrar
Duty Manager



Kate Smith
Sports Systems & Admin Senior
Officer



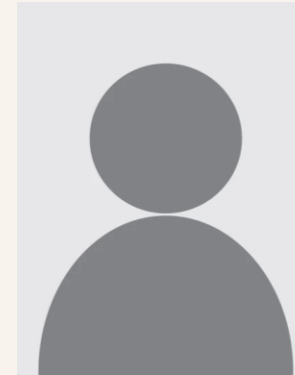
Kieran Nixon
Sports Development Senior
Manager



Lewis Johnson
Sports Grounds Manager



Rachel Graham
Head of Active Lifestyle & Sport



Richard Inskip
Sports Grounds Person



Sung Jae Cho
Active Lifestyle & Sport
Coordinator



Tom Cooper
Performance Sport Officer



Royal Holloway Sport – Vision

Creating healthier, happier and engaged communities of students, staff and local residents using sport and physical activity as a tool for change.

Royal Holloway Sport – Purpose

Providing, supporting and facilitating sport and physical activities which reduces inequalities, motivates, develops and nurtures individuals to be active and successful (for life).

Royal Holloway Sport – Strategic Framework



Royal Holloway Sport – Club Development Pathway



THANK YOU

Questions?

Please complete this
form to give us your
feedback on the
session

