

A LOT GOES ON UNDER OUR ROOF

# RH SU

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**TECH SPEC**

**ROYAL  
HOLLOWAY  
STUDENTS'  
UNION**

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# CONTACT DETAILS.

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## ADDRESS.

Royal Holloway Students' Union  
Egham Hill  
Egham  
Surrey  
TW20 OEX

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## VENUES OPERATIONS MANAGER - EVENTS AND ENTERTAINMENT.

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## VENUE TECHNICIAN.

Joe Dalton  
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## WEBSITE AND SOCIAL MEDIA.

su.rhul.ac.uk  
facebook.com/surhul  
facebook.com/RHSUGigs  
twitter.com/surhul

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## ADVANCES.

Please send advances and tech riders to the following:

kyriacos.shionis@su.rhul.ac.uk  
joe.dalton@su.rhul.ac.uk  
venues@su.rhul.ac.uk

## FINDING US.

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### BY CAR.

Royal Holloway is on the A30, 19 miles from Central London.

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### BY AIR.

Heathrow Airport is seven miles from Royal Holloway. From Heathrow Central Bus Station, bus 441 will take you directly to the University. Alternatively you can take bus 8 from Terminal 5.

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### BY TRAIN.

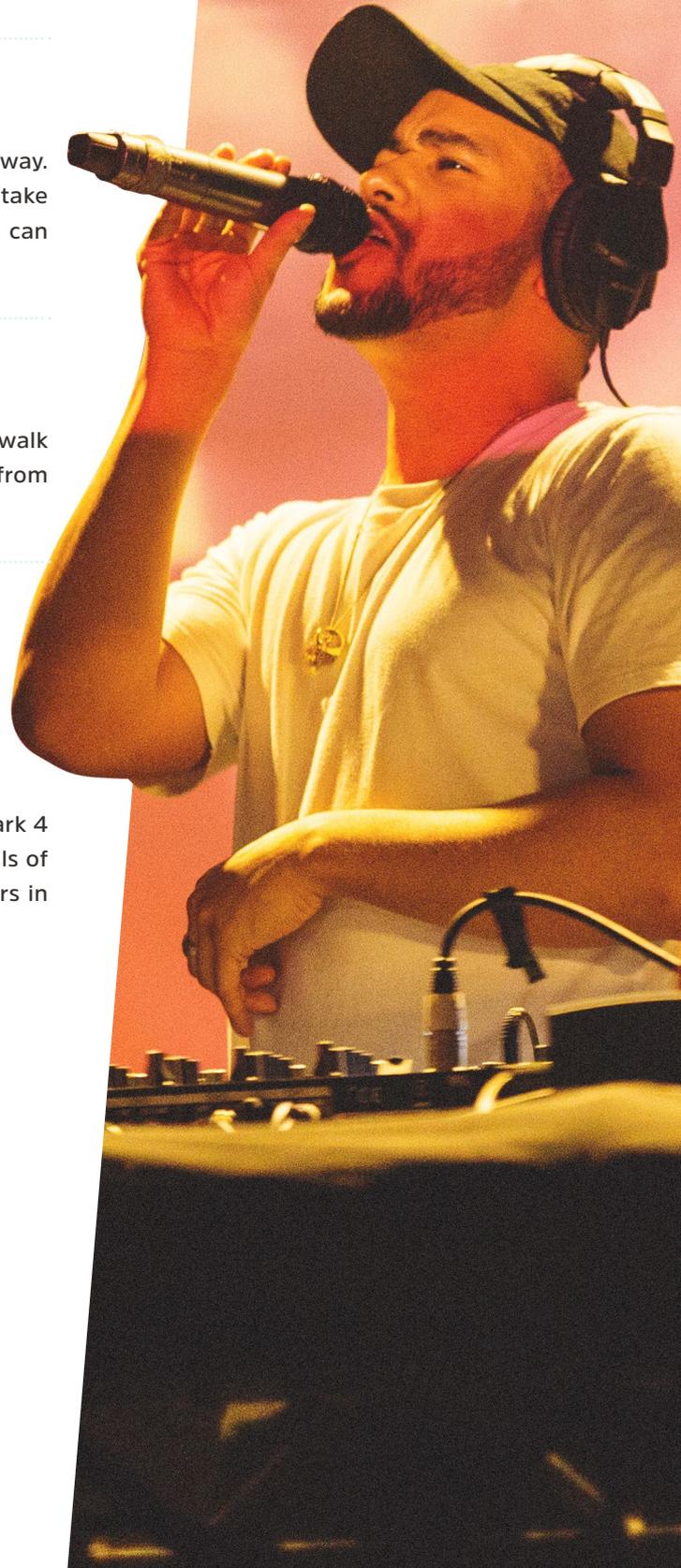
Royal Holloway is approximately 20 minutes' walk from Egham station. There are frequent services from London Waterloo to Egham.

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### PARKING FACILITIES.

We have a loading bay situated directly outside the venue, where you can load in from the black side doors which lead directly into the venue.

You will be required to leave your vehicle in car park 4 after load in. Please provide the registration details of any vehicles you will be bringing, at least 24 hours in advance, as we operate a parking permit system.



# Academic locations

As of September 2017

## Biological Sciences

- 31 Bourne Laboratory
- 34 Wolfson Laboratory
- 37 EMU

## Classics

- 15 International Building

## Clinical Psychology

- 36 John Bowyer Building

## Computer Science

- 17 McCrea Building

## Drama, Theatre & Dance

- 74 Katharine Worth Building
- 75 Caryl Churchill Theatre
- 25 Handa Noh Theatre

## Earth Sciences

- 35 Queen's Building

## Economics

- 36 John Bowyer Building

## Electronic Engineering

- 20 Horton Building

## English

- 15 International Building

## Geography

- 35 Queen's Building
- 37 EMU

## Hellenic Institute

- 15 International Building

## History

- 17 McCrea Building

## Information Security Group

- 17 McCrea Building

## Law, Criminology & Sociology

- 16 Arts Building

## Management

- 12 Moore Building
- 13 Moore Annexe
- 1 Founder's Building (east)

## Mathematics

- 17 McCrea Building

## Media Arts

- 11 Williams Building

## Modern Languages, Literatures & Cultures

- 16 Arts Building

## Music

- 15 International Building

## Physics

- 62 Wetton's Terrace

## Philosophy

- 65 Woodlands
- 1 Founder's Building

## Politics & International Relations

- 21 Tolansky
- 22 Wilson Laboratories

## Professional Studies

- 1 Founder's Building (west)
- 1 Founder's Building (west)

## Psychology

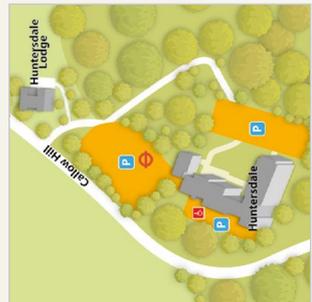
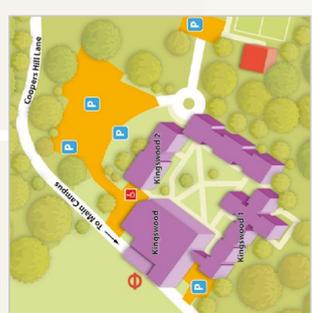
- 15 International Building

## Social Work

- 34 Wolfson Laboratory
- 30 Bourne Annexe
- 16 Arts Building



\* Please note: The ongoing development of our estate may result in further temporary work sites and alteration of routes and access points on campus. Where this is necessary, updates will be issued in advance to campus users.



## VENUE INFORMATION.

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### CAPACITY.

The venue is divided into three rooms; the auditorium, Tommy's Bar and Tommy's Lounge. We also have the outside space, Union Plaza. Capacity will vary depending on how many rooms you require.

Main Hall	800 standing / 300 seated
Tommy's Kitchen	300 standing
Tommy's Lounge	150 standing
Union Plaza	Open space - no set capacity

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### DOOR TIMES, LOAD IN AND SOUND CURFEW.

Our standard door times for concerts are 8pm with an 11pm curfew but times can be flexible to meet your requirements. For closed door student events such as our club nights, door times are 10pm with a 3am curfew.

Load in is usually 7pm, however this is open to change if agreed beforehand, depending on any other events taking place during the day.

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### LICENCE.

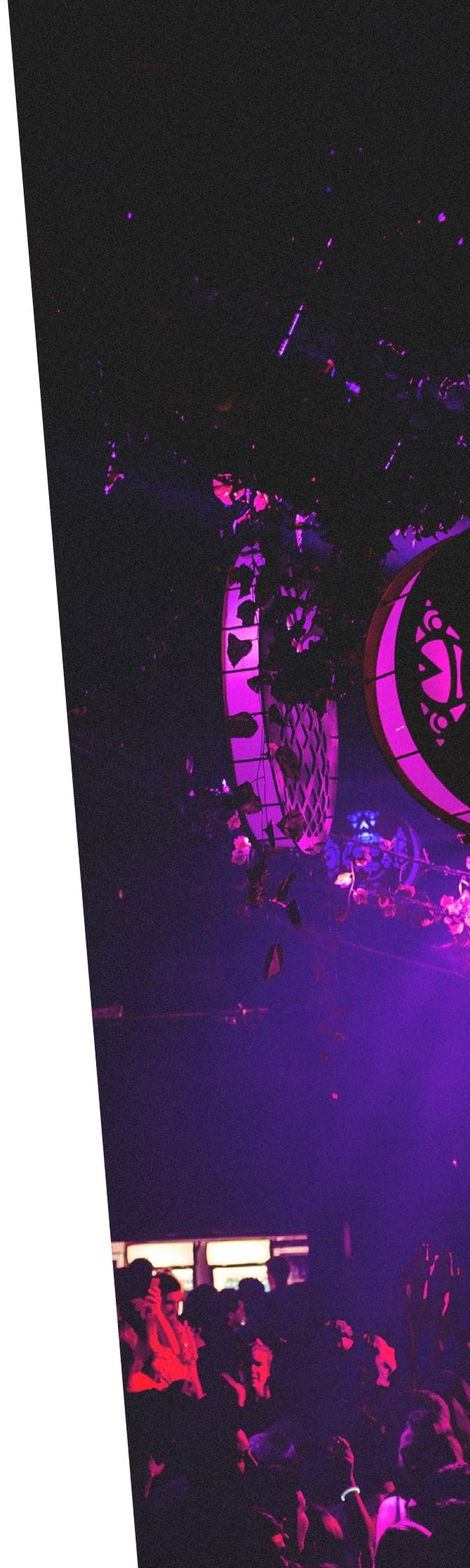
The venue is licenced to operate until 3am. We work under a strict noise limit of 105dBa inside the venue; outside music is limited to 40dBa.

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### DRESSING ROOMS.

We have one dressing room situated backstage fitted with sofas, a fridge, and a kettle. For larger scale events we have various rooms situated upstairs in the Students' Union, which can also be used.

All rooms have direct stage access.





#### **CATERING AND RESTAURANT FACILITIES.**

Catering options are available and can be delivered in per your requirements. There is an on-site bar and restaurant, Tommy's Kitchen, open until 8pm. The Packhorse, an off-site traditional pub which offers private dining facilities, is open until 11:30pm and is just across the road from the campus.

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#### **CREW.**

We have our own in-house technical and events team, however you are more than welcome to supply your own. Please notify us if you are bringing your own crew and their specific job roles, as our team will still be performing 'hands on' roles throughout the event.

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#### **MERCHANDISE.**

Merchandise can be sold inside the venue but please inform us if you wish to do so in order for us to make the necessary preparations.

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#### **FILMING.**

Please contact us should you wish to film the event. Depending on your requirements, advance agreements and risk assessments will need to be in place before filming is permitted. Please note that filming equipment may also affect the venue's capacity.

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#### **BRAND GUIDELINES.**

When referring to us please use 'Royal Holloway Students' Union' or 'RHSU' for short. We have a Marketing and Communications Department in control of our brand guidelines and publications, therefore please contact us should you wish to use any of our logos or branding. This will need to be agreed prior to doing so, and approved by our team.

# TECHNICAL INFORMATION.

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Haze may be used freely after 9pm. We have access to one hazer, additional can be hired in. Pyrotechnics are strictly prohibited.

Please don't hesitate to contact us if you have any other questions, queries or specific requirements.

## AUDIO.

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**SOUND CONSOLE.** 1 x Soundcraft Vi1 (Located FOH upstairs on balcony)

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**STAGE BOX.** 1 x Soundcraft Vi1 48 input  
24 return stage box

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**PA EQUIPMENT.** 12 x Coda LA8  
4 x Coda SCP Sub  
3 x Coda C10 Amplifier  
2 x Crown XTI2002 Amplifier  
1 x Coda DNC260 Processor

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**MONITOR EQUIPMENT.** 10 x JBL PRX415 Wedges  
2 x the box tp218  
2 x the box achat 115 Sub  
6 x Crown XTI2002 Amplifier

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**MICROPHONES.** 1 x AKG D112  
3 x AKG c3000  
2 x AKG se3000b  
3 x Sennheiser XS Wireless  
6 x Shure SM58  
2 x Shure SM57  
2 x Shure SM81  
2 x Shure a98d  
2 x the t.bone EM1200  
4 x the t.bone CD1200  
1 x the t.bone BD1200

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**DJ EQUIPMENT.** 2 x Pioneer CDJ 2000S  
1 x Pioneer DJM 900 MIXER  
2 x Pioneer CDJ 800MK2

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**ADDITIONAL EQUIPMENT.** 8 x DI boxes  
1 x Numark CD Mix 1

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# LIGHTING.

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<b>LIGHTING CONSOLE.</b>	1 x Avolites Tiger Touch
<b>STAGE LIGHTS.</b>	6 x ACME 1R Beamers 4 x 200w 3200k Blinders 2 x KUDOS 200 ZS Washers
<b>FOH LIGHTS.</b>	6 x ACME 1R Beamers 6 x KUDOS 200 ZS Washers
<b>HOUSE LIGHTING.</b>	4 x 50w flood lights (located FOH) Additional generic house lighting on stage and FOH
<b>VISUALS.</b>	1 x projector screen behind stage (5m x 5m) on pulley system 1 x projector screen FOH stage left (2.5m x 2.5m) 1 x Epson 4K projector

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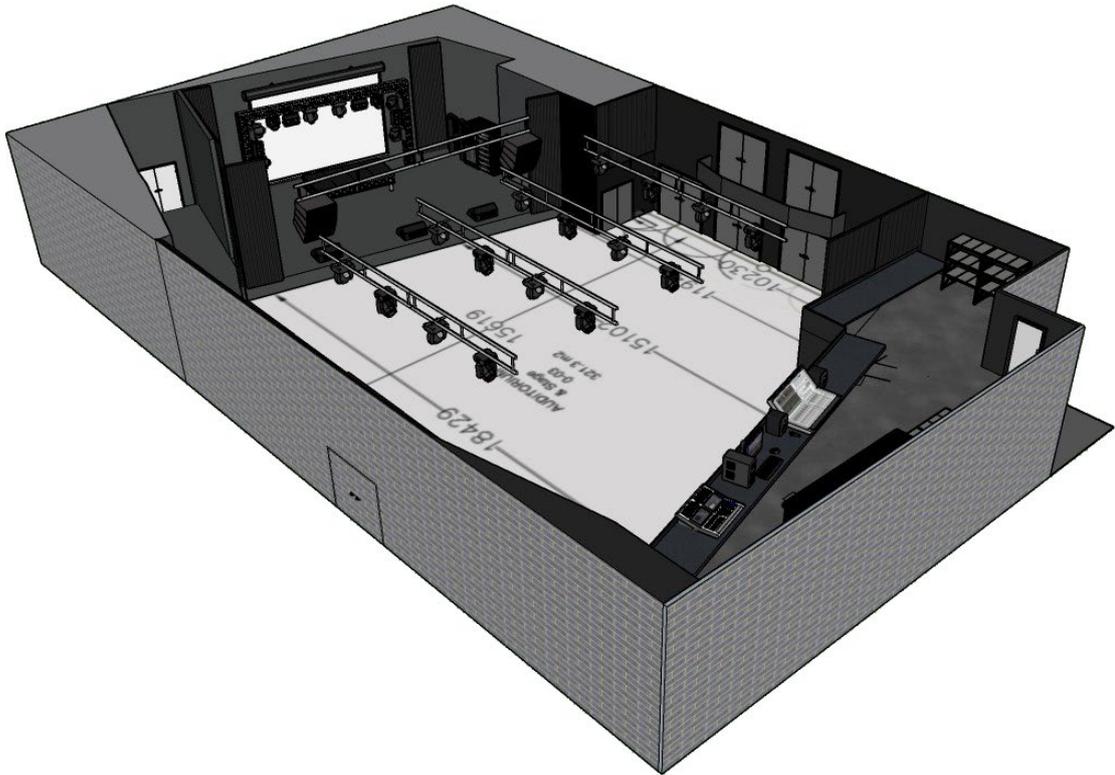
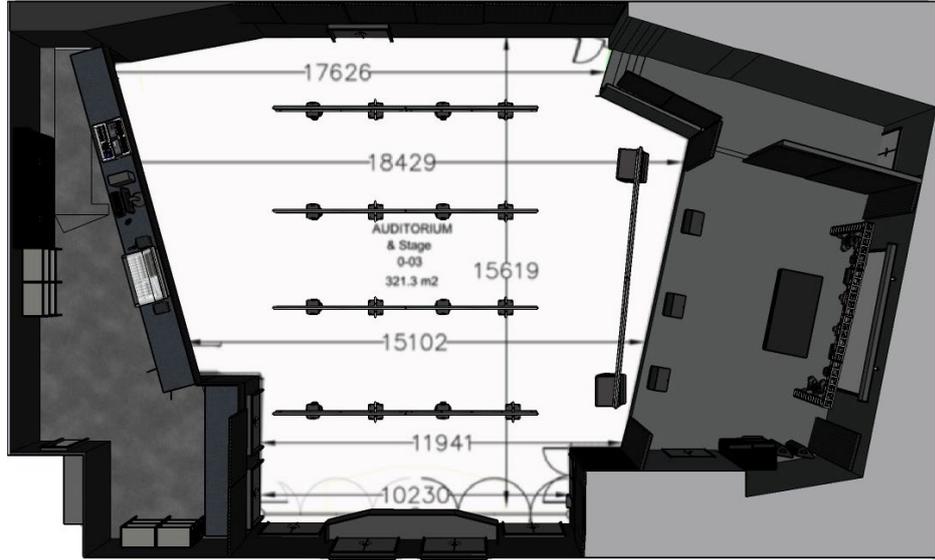
# OTHER FACILITIES.

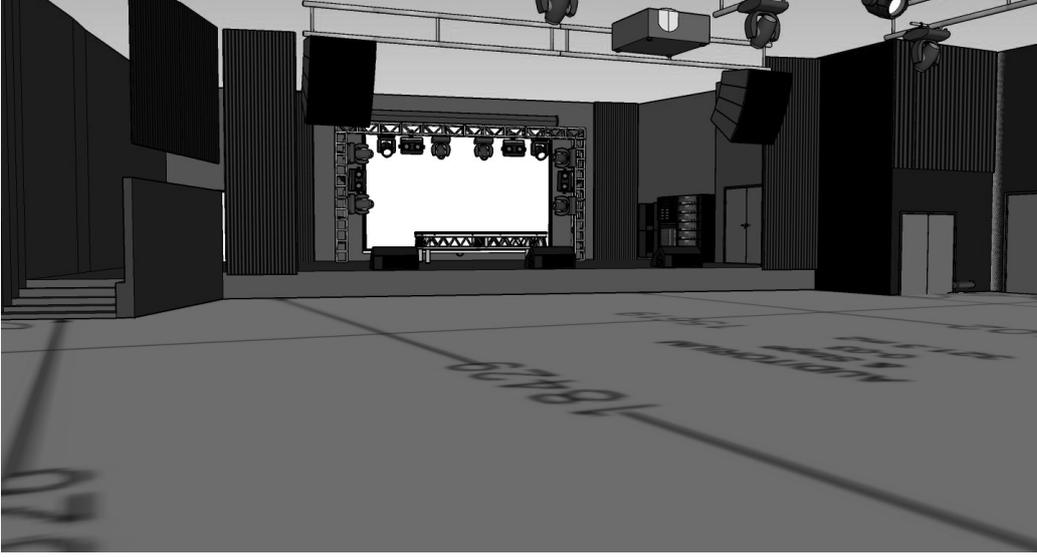
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<b>RISERS.</b>	8 x 8x4ft risers with 60cm/90cm legs (various drapes available)
<b>MICROPHONE STANDS.</b>	9 x long boom 4 x short boom
<b>SOFTWARE.</b>	Resolume Avenue VJ software
<b>RIGGING POINTS.</b>	<b>FOH</b> Fixed bars across whole ceiling  <b>Behind Stage</b> Fixed truss across L/R sides and ceiling  <b>Front Stage</b> Fixed bar across ceiling  All rigging points currently hold fixed lighting/visual equipment
<b>POWER.</b>	1 x 32 amp 3 phase power located behind stage 13 amp power supplies located at various points on stage and side stage Various power cables, extension leads, gangers and splitters are available

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# VENUE DIAGRAMS.









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