



RH SU

VENUE HIRE

ROYAL
HOLLOWAY
STUDENTS'
UNION



SU MAIN HALL

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FOUNDER'S BUILDING



SU MAIN HALL



SU MAIN HALL



SU MAIN HALL, STAGE



SU MAIN HALL



SU MAIN HALL



BUFFET FOOD

WHO WE ARE.

Set in a beautiful 135-acre estate just outside of Greater London, 6 miles away from Heathrow Airport, Royal Holloway Students' Union has a variety of venues to cater for a wide range of audiences and events.

Whether you envision a vibrant live concert in the SU Venue, a sophisticated corporate conference, an invigorating away day, or perhaps a 'festival style' BBQ, our venues are designed to seamlessly adapt to your every need.

This short guide gives you a brief overview of each of our venues. To assist you in finding the perfect venue for your event, we encourage you to reach out to us. Drop us an email at venues@su.rhul.ac.uk or conveniently fill in our enquiry form on page 25.

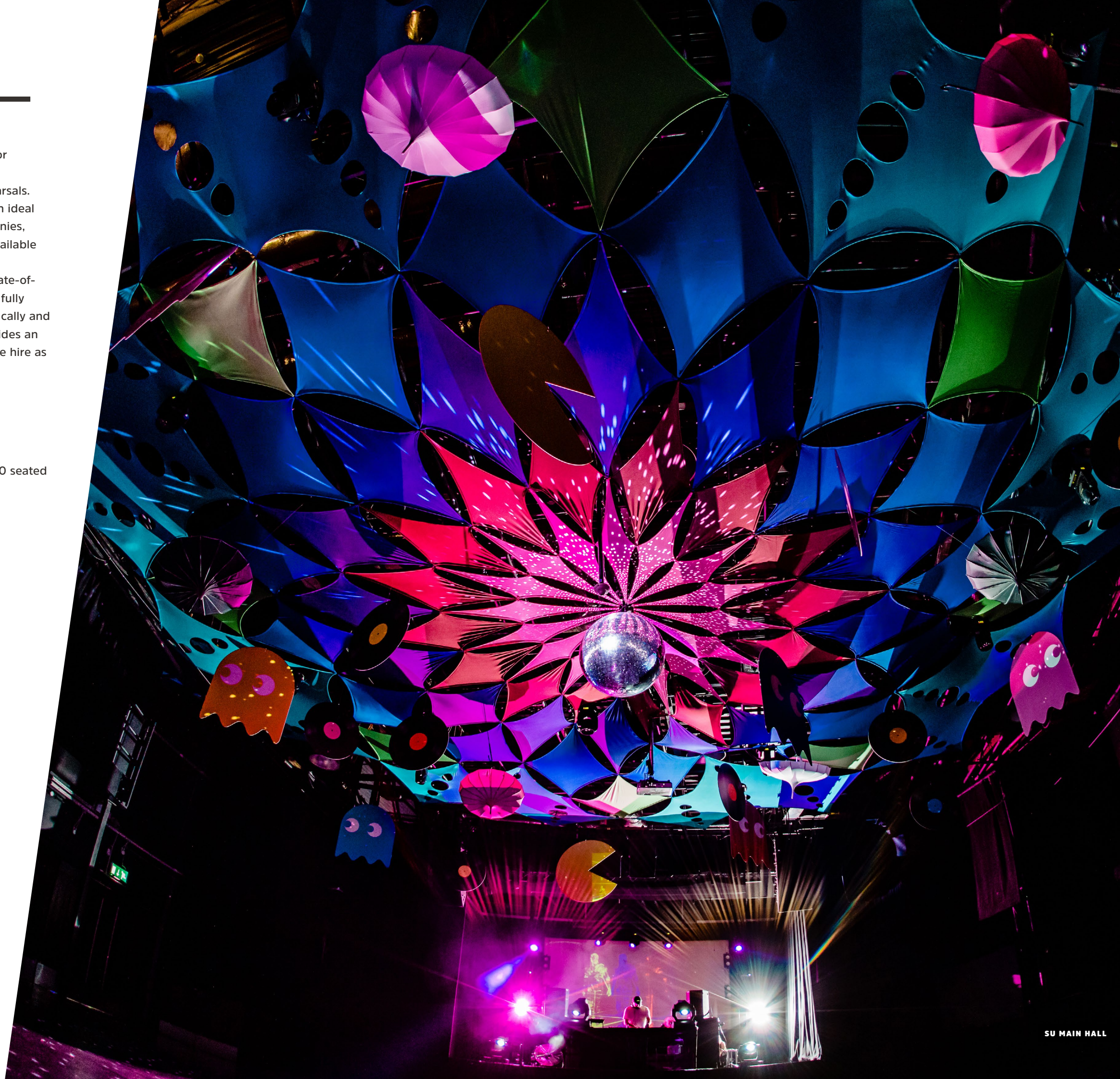
SU VENUE

>> MAIN HALL.

The SU Venue is a multi-purpose space suitable for hosting live music events, theatrical productions, performances, large events, and production rehearsals. Beyond the stage, it transforms seamlessly into an ideal setting for conferences, meetings, awards ceremonies, fairs, and various other functions. The Venue is available for exclusive use, with the option of access to the Tommy's Bar (subject to trading hours). With a state-of-the-art motorised truss system, the venue can be fully customised to the needs of the client, both technically and decoratively. The external surrounding plaza provides an outdoor space with a bar, also available for private hire as part of the package.

CAPACITY: 1440 whole venue

Auditorium alone	up to 800 standing / 200 seated
Formal dining	up to 150 seated



SU MAIN HALL



MONKEYS



SU MAIN HALL



TOMMY'S KITCHEN BAR



SU MAIN HALL



SU MAIN HALL



SU MAIN HALL

SU VENUE

>> TOMMY'S KITCHEN.

Tommy's Bar, located inside the SU Venue, is available to be booked out as exclusive space for parties and social events at the weekend and limited weeknights. The bar can be included as part of the SU Venue package, functioning as the venues main bar, or utilising the shutter, with Tommy's functioning as its own standalone venue. The flexible configuration allows for a personalized setup with tables and chairs for a casual seated atmosphere, or a dynamic dancefloor, complete with a small stage/DJ area, ensuring a tailored atmosphere for every occasion.

CAPACITY: 180 standing, 60 seated

>> TOMMY'S LOUNGE.

Non-exclusive area available for meetings and social activities. Bookings are offered throughout the week in one-hour windows.

During exclusive hires of the SU Venue, Tommy's Lounge can be used as a closed off backstage area.

CAPACITY: up to 30 seated



TOMMY'S KITCHEN



TOMMY'S KITCHEN



TOMMY'S LOUNGE

THE PACKHORSE

The Packhorse has been part of Egham's history since at least 1822, serving the community as a tavern and beer house with good stabling and excellent ales.

Although we can no longer offer you somewhere to stable your steed, we can put on a large range of different events, from meeting and conference bookings to late night parties.

>> GROUND FLOOR.

The Packhorse ground floor can be secured for exclusive hire, although term time availability may be restricted subject to trading hours.

CAPACITY: 70 seated inside
300 seated whole venue

We can accommodate a wide range of different requests, from stages and live music performances to seated dinners for up to 60 people. We will endeavour to meet all demands where possible, so if you have a vision we will do our best to make it happen. We are also able to open till 2am Friday and Saturday upon request.



THE PACKHORSE

>> MEETING ROOMS.

The Packhorse has two meeting rooms above the pub and a private games room. These are furnished with air conditioning and wall mounted screens perfect for a board meeting and presentation or a space to sit back and watch the football. With a full food menu, we can offer anything from working sandwich lunches to hot fork buffets.

Our meeting rooms are set out to seat up to 15 people. Perfect for a staff away day with break out space or a meeting followed by some well-earned drinks.

HALF-DAY HIRE

Perfect for that shorter team briefing session or a private space to work from. With high speed internet and free tea, coffee and biscuits on arrival you can't go too far wrong with our half-day hire.

ALL-DAY HIRE

Looking for a location for your team away day? Our all-day hire is the perfect choice and features tea, coffee and biscuits as standard. Looking for something more filling? You can upgrade your food options to include one of our buffet selections or delicious sandwich platters.

In a rush and skipped breakfast? Don't worry we'll sort that for you too.



THE PACKHORSE MEETING ROOM 2



THE PACKHORSE MEETING ROOM 1



THE PACKHORSE BAR



THE PACKHORSE SEATING



THE PACKHORSE SEATING



THE PACKHORSE SEATING

OVERALL INFORMATION

>> LICENCE

The Students' Union building is licensed for late night regulated entertainment under both a Premises Licence and Club Premises Licence.

>> AGE RESTRICTIONS

No persons below the age of 16 may be present in the buildings without being accompanied by a parent/guardian/chaperone. No person below the age of 18 may consume alcohol. The Packhorse allows entry to children until 8pm.

HOW TO BOOK OR ENQUIRE

Booking our venues is easy! Simply press the button below or scan the QR code to be taken to our booking form. Once you've completed the form, submit it and our team will receive and process your request. It's that simple!

You can also email our venues team over at venues@su.rhul.ac.uk.

We understand that each booking is distinctive, therefore we strive to offer competitive rates based on your individual requirements. We would be happy to arrange a site visit and free consultation to discuss your booking.

TAKE ME TO THE FORM



EVENT EXTRAS.

We can provide the following services at an added cost:

Music

- DJ
- Band
- DJ + live performers
- Celebrity DJ
- Celebrity band

Photography

- Photographer
- Videographer
- Photo Booth

Special Effects

- Confetti cannons
- Lasers
- Co2 jets
- Bubble machine
- Haze machine
- Snow machine

Walkabout entertainment

- Acrobats
- Stilt walkers
- Magicians
- Dancers

Equipment

- Banquette style tables
- Foldable Chairs
- Chaffing Dishes
- Crockery
- Gazebos

Decoration

- Stretch fabric
- Hanging items
- Table decoration
- Centre pieces
- Disco ball
- Flower wall

Tech & AV

- Professional PA
- Monitors
- Mics (wired or radio)
- In ear monitors
- Projector
- Projector screens
- Video wall
- Karaoke
- Portable PA
- Microphones
- Much more...

THE SU IS UNABLE TO PROVIDE OR ALLOW PYROTECHNIC VISUAL EFFECTS.

We understand that each booking is distinctive, therefore we strive to offer competitive rates based on your individual requirements. We would be happy to arrange a site visit and free consultation to discuss your booking.

>> DISABLED ACCESS

All our venues prioritize inclusivity, offering ramp access to ensure a seamless and welcoming experience for all patrons, including those with disabilities. We also have disabled access toilets in the Students Union building and the Packhorse. Please bear in mind that unfortunately the meeting rooms at The Packhorse are located on the first floor, making it difficult for disabled guests to access.

Please email DisabledAccess@su.rhul.ac.uk if you or any of your guest/attendees have any Disabled Access requirements, and our dedicated team will be delighted to assist you in making the necessary arrangements to ensure everyone can fully enjoy their experience at our venues.

>> PARKING FACILITIES

Whilst parking on campus may prove difficult during typical working hours, it is possible to provide parking for event contractors and coordinators for the day of the event as long as parking requests are made at least 48 hours in advance and all vehicle details are supplied. Please contact our venues team to register your vehicle details. Royal Holloway campus parking is operated by an external company and RHSU accepts no responsibility for parking fines.

>> PLEASE NOTE:

During term-time our venues are heavily used by our many university clubs and societies and availability during weekdays may be a bit limited. Bookings are made on a first come first served basis and entire venue hire is easier to be granted during off-term or weekends.

FINDING US

>> BY CAR.

Royal Holloway is on the A30, 19 miles from Central London, just off Junction 13 of the M25.

>> BY AIR.

Heathrow Airport is 6 miles from Royal Holloway. From Heathrow Central Bus Station, bus 441 will take you directly to the University. Alternatively, you can take bus 8 from Terminal 5. Driving from Heathrow takes approximately 15 minutes.

>> BY TRAIN.

Royal Holloway is approximately 20 minutes' walk from Egham station. There are frequent services from London Waterloo to Egham which take approximately 40 minutes to get into the heart of the capital.

>> CONTACT THE VENUES TEAM.

venues@su.rhul.ac.uk

Helpdesk: 01784 276700

FIND US IN PERSON

Royal Holloway Students' Union

Egham Hill
Egham
Surrey
TW20 0EX

The Packhorse

Egham Hill
Egham
Surrey
TW20 0BQ

Find us on social

- Website - su.rhul.ac.uk
- Instagram
- Facebook
- Twitter
- TikTok

--@surhul



Our campus



School office locations

- 1 School of Business and Management**
Moore Building - 0-11
- 2 School of Engineering, Physical and Mathematical Sciences**
Bedford Building - 0-37
- 3 School of Humanities**
International Building - 149
- 4 School of Law and Social Sciences**
McCrea Building - 1-01
- 5 School of Life Sciences and the Environment**
Wolfson Building - 118
- 6 School of Performing and Digital Arts**
Main office Katherine Worth Building - 0-01 & 0-02
- 6a Music office** Wetton's Terrace - 0-04
- 6b Media Arts office** Arts Building - G15
- 7 Doctoral School** Founder's South Tower 1-05

Key

- Academic
- Social and Sport
- Accommodation
- P4 Car park
- Accessible car parking
- Steps, not accessible
- Rough path may not be accessible
- Bus stop
- Pedestrian crossing
- Café
- Shop
- Library
- Cash point
- Event & Exhibition spaces
- Student Services Centre
- Enterprise Hub
- Wellbeing
- Volunteering Hub
- CeDAS
- GP Surgery
- Post Room

Kingswood



Find out all you need to know about starting at Royal Holloway at royalholloway.ac.uk/welcome

