## **Staff-Student Action Log**





## **Attendance Monitoring**

Purpose	The core purpose of the academic representation system, which aligns with the revised UK Quality Code, is to achieve positive change that improves the educational experience of students at Royal Holloway and engages students as partners in the development, assurance, and enhancement of their learning.			
Reports to	School Education Committee – UG and PGT School Research Student Oversight Committee - PGR			
Department	Economics			
Regular meetings per year	3-6			
Quorum	5			

	Date and Time	Location	Attendance
November Meeting (compulsory)	10 Dec 14:00	MS Teams	Hui Shing, Maris Goldmanis, Petar Stankov, Matt Leadbetter, Greg Leurs, Prubleen Kaur (YR3), Ana Da Silva Pinto Da Costa (YR3). Ovidiu Stancuta (YR3).
December Meeting (optional)			
February Meeting (compulsory)			
March Meeting (optional)			
April Meeting (compulsory)			
May Meeting (optional)			

(Include reason for agreed action)	Date Action Agreed	Responsible	Due	Date Action Completed	Outcome
Pass on GL's message regarding vacation library opening hours and Bloomberg sessions.	10 Dec	HS	Before end of term		
Look into potential talk to students led by the GES.	10 Dec	PS	Before next meeting		
Pass on feedback regarding tight final year module selection deadline to School Rep	10 Dec	3 <sup>rd</sup> Yr Reps	Before next meeting		
Look into how students moving into the final year can access more course information before making their module choices.	10 Dec	PS	Before summer term		
	vacation library opening hours and Bloomberg sessions.  Look into potential talk to students led by the GES.  Pass on feedback regarding tight final year module selection deadline to School Rep  Look into how students moving into the final year can access more course information before making	vacation library opening hours and Bloomberg sessions.  Look into potential talk to students led by the GES.  Pass on feedback regarding tight final year module selection deadline to School Rep  Look into how students moving into the final year can access more course information before making	vacation library opening hours and Bloomberg sessions.  Look into potential talk to students led by the GES.  Pass on feedback regarding tight final year module selection deadline to School Rep  Look into how students moving into the final year can access more course information before making	vacation library opening hours and Bloomberg sessions.  Look into potential talk to students led by the GES.  Pass on feedback regarding tight final year module selection deadline to School Rep  Look into how students moving into the final year can access more course information before making  Of term  PS  Before next meeting  10 Dec  PS  Before summer term	vacation library opening hours and Bloomberg sessions.  Look into potential talk to students led by the GES.  Pass on feedback regarding tight final year module selection deadline to School Rep  Look into how students moving into the final year can access more course information before making  of term  of term  of term  of term  of term  of term  PS  Before next meeting  To Dec  PS  Before summer term

## Notes:

Feel free to use this space to make note of anything of importance, in addition to the actions above, that don't require an action.

	Notes
Meeting 1	The committee discussed a potential summative "viva" component for the dissertation in light of the rise of Generative AI and on the advice of the GES.  There was a discussion regarding how students should/could use GenAI in their studies, leading onto a discussion about how basic training/guidance could be incorporated into the curriculum, for example into the Employability module. PS/GL to keep committee updated on college policy.
Meeting 2	
Meeting 3	
Meeting 4	
Meeting 5	
Meeting 6	