Staff-Student Action Log

Purpose	The core purpose of the academic representation system, which aligns with the revised UK Quality Code, is to achieve positive change that improves the educational experience of students at Royal Holloway and engages students as partners in the development, assurance, and enhancement of their learning.
Reports to	School Education Committee – UG and PGT School Research Student Oversight Committee - PGR
Department	School of Business and Management
Regular meetings per year	3-6
Quorum	5

Attendance Monitoring

	Date and Time	Location	Attendance
November Meeting (compulsory)	N/A	N/A	N/A
December Meeting (optional)	December 8th 2025	Moore building (0-16) Royal Holloway	23/46 present
February Meeting (compulsory)			
March Meeting (optional)			
April Meeting (compulsory)			
May Meeting (optional)			

Actions – First year students

Action No.	Agreed Action (Include reason for agreed action)	Date Action Agreed	Responsible	Due	Date Action Completed	Outcome
1	Student have problems with the MN1105 Quantitative Skills (QS) module (too fast-paced, content lacks clear links to business concepts, content assumes A-level skills; difficult for student who have not taken A levels, open day mislead students since the module required a higher level of mathematics than anticipated, assignment structures need clearer explanation, assignments contain typos and numerical errors, the assignment is solely based on excel which puts pressure on students who have no idea how to use it)	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
2	Seminars for the Foundations of Enterprise and Internationalisation Module MN1205 are not considered useful and group projects are considered uninteresting and not useful	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
3	Students were unaware of the cover letter requirement for assignments	8th Dec 2025	Module Leader	End of year 2025-2026		
4	The Professional Skills MN1407 module structure is confusing, and the lecturer made unprofessional comments about students.	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
5	Students are requesting the Accounting and Finance module MN1405 to provide better structure for the exam as format is unclear and the assignments have typos in content and financial statements causing confusion amongst students.	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		

Actions – Second year students

Action No.	Agreed Action (Include reason for agreed action)	Date Action Agreed	Responsible	Due	Date Action Completed	Outcome
1	Inconvenient timings for the Financial Reporting and Analysis Module and students are not clear with the dates of exams, to prepare in a timely manner	8th Dec 2025	Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
2	The support cutoff for the Global Economy module MN2165 assignment is too early for the ones due after break, there are no similarity rates available on Turnitin for assignments, assignment feedback is vague, and grading is harsh, and students are questioning why there is no process of appealing?	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience,	End of year 2025-2026		
3	Positive feedback on assignments in most modules appear generic or copy-pasted, marks are unfairly deducted (e.g., for referencing or spelling), and marking standards are inconsistent	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
4	Consumer Behaviour module assignment feedback seems AI-generated and lacks substance	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
5	Module slides are often too wordy or image-heavy, students request a happy medium	8th Dec 2025	Module Leader	End of year 2025-2026		
6	Some lecturers lack engagement and interest in their modules, lectures are generally not engaging or insightful and students expect more passion from their teachers	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
7	Communication and Collaboration Module MN2555 is not resourceful and is uninteresting, the concepts seem unnecessary and could be more challenging	8th Dec 2025	Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		

8	Responsible Business Module MN2245 – students say they are not receiving marks back in a timely manner and the lectures are not engaging and insightful. Concepts are also not challenging and useful.	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
9	MN2615 Introduction to Entrepreneurship module has too much groupwork throughout both 50% assignments, there is too much dependency on other people and lecturer was uninteresting and unkind.	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		

Actions- Third Year

Action No.	Agreed Action (Include reason for agreed action)	Date Action Agreed	Responsible	Due	Date Action Completed	Outcome
1	Facilities and Resources – Insufficient library and online resources are available for new modules, online library access off-campus is difficult due to students being unaware about the VPN, booking appointments with personal tutors and career services is difficult, information about academic and personal support is unclear.	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience, CEDAS	End of year 2025-2026		
2	Advertising and promotions in the digital age MN3455 module - the group assignment (30%) was quite demanding for groups consisting of 2 members. Many students felt stressed due to the limited group size and that it was all due within a short timeframe	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
3	Strategic Brand Management module and Accounting for Accountability Module - assignment briefs are vague and lack clarity, lecturers struggle to clarify assignment questions or provide informative responses	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience, CEDAS	End of year 2025-2026		

4	Introduction to Finance Reporting module requires more verbal examples from lecturers	8th Dec 2025	Module Leader	End of year 2025-2026		
5	Students believe there are insufficient graduate scheme placements and networking events compared to placement schemes	8th Dec 2025	Career team, CEDAS	End of year 2025-2026		
6	Lecture slides are not consistently uploaded to Moodle timely	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
7	Assignment feedback return times are not provided	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience	End of year 2025-2026		
8	Deadline stacking -multiple assessments due the same week leading to issues with anxiety, troubles going with workshops -> need more recorded lectures so that students can rewatch and catchup	8th Dec 2025	Module Leader, Dean of the Faculty of Business and Vice-Dean for Education & Student Experience, Student reps	End of year 2025-2026		

Notes:

Feel free to use this space to make note of anything of importance, in addition to the actions above, that don't require an action.

	Notes
Meeting 1	N/A
Meeting 2	Feedback mentioned that first year students with disabilities are looked after, ensuring they have all the support they need.
Meeting 3	
Meeting 4	
Meeting 5	
Meeting 6	