**Education Council**

**31/05/2016**

**6pm ALT1**

1. **Meeting opens**

Charlotte opens the meeting welcomes everyone

1. **Communications and statements**

Ben: Labour are leading on clothes for homelessness if any one has any donations please contact ben.

1. **Officer updates**

Charlotte: Nothing much to update but have somethings for discussion points later.

Nayab: Been working with college on

* How curse are validated
* How we can improve assessment and how course are assed overall

We have been digesting the white paper and will prepare briefings to help.

1. **Discussions**

Teaching and exams spaces

We are looking to get feedback about your teaching spaces and exams spaces for this year:

* Medicine annex not a suitable exam space – lighting wasn’t up to code and very poor insulation against external noise. Students also made to wait outside in the rain as no covered area present. **ACTION to report the SU does not deem this a useable space**
* Exam spaces need to be tested for all construction noise. Some areas used for student with extra time and support had problems with bad noise pollution. **ACTION to check with D & D support to see how they were effected**

Course Rep Elections

* History
  + Not communicated well and reps not really promoted
* English
  + Email round but no face to face talk about CRs
  + Seems that the interested people got it, never really elections
  + It is assumed you are rep for 3 years
* Bio Sciences
  + Students asked if interested and need to submit 150 words statement
  + Elections run through Moodle and well publicised
  + **Improvement: would be good to have physical display board with people on**
* PGs (History)
  + Very informal and attendance isn’t great
  + First person who emails tends to get it
  + **Improvement: need the process and importance set out online would make it more accessible for PGs**
* Drama
  + Dep Rep elected in May from the Student Workshop group and reps elected in welcome week
  + Again assumed it is a 3 year role, but can step down
  + Dep Rep is part of all welcome talks and can promote system
* General Comments
  + **Having year on year elections for all reps provide more employability options and makes the positions more accountable**

Training

* Sessions have been generally helpful, but they are just general
* Some areas have a rolling chair so would be good to have chair tips in all sessions
* PGs don’t get told about training (could summer work for these?)
* Having the option to train as a group was good and in Bio gave a great ice breaker for the team
* If you do it as a department then retraining can work
* If not having tiered training so it is different for each year of being a rep
* Drama have discussion items for each SSC could set this up more widely and train on it

Ideas

* Groups exercises that simulate real situations – Fibchester
* Issue submission online at any time, could we set that up?
* Set SSCs to have discussion items throughout the year
* Handover support – could a template be made to help reps handover

1. **Elections**

Elections process and rules set out by the chair.

Chair

* Ben Tozer
* Ben was successfully elected as chair

Arts and Social Sciences Faculty rep

* Cassandra Boyce
* Cassandra was successfully elected

Sciences Faculty rep

* Clive Hill
* Clive was successfully elected

Postgraduate Research rep

* Zosia Edwards
* Zosia was successfully elected

The chair thanked everyone for their attendance, contributions and standing for election.

**Meeting closed**