**Minutes**

Apologies – Pole Fitness, Young Greens, Film

**Agenda:**

1. Welcome
2. Communications and statements
3. Officer updates
4. Group Development Fund
5. Communication
6. Balls
7. Student Opportunities Conference
8. Elections
9. AOBs

**Communications and statements:**

1. Lucy C – Drama

Charities campaign in Feb. 500 miles and raise £500. Look at facebook page. Raising money for Happy Days

1. Gareth E – CU

Events week – 26th Feb – 2nd March. Afternoon and evening of each day – explore questions around faith

1. Emily – Swimming

Swimathon. Free to attend to raise money for ‘Sport Able’. Event is on facebook to get involved

1. Olivia W – Insanity

SU Takeover and training day for 20th anniversary

1. Ellie – Riding

Sponsored skydive – just giving page on facebook

1. Sophia – Dance

February showcase. Profits are going to Mind and Cystic Fibrosis.

1. Sayaka – Japanese

Make your own sushi event. Tickets are online on the SU website

1. Holly – Ballroom & Latin

8th February – fundraising for Nations and Survivors trust. Online fundraising page. Event with Mental Health Network in third term – please send message if you would like to be involved.

**Sabb updates**

Steff:

* HealthyU/ eat well week
	+ Deals in the shop, recipe cards, make your own smoothie
	+ Cultural food festival – food based societies, please get in contact with Steff
* Outdoor facilities update
	+ Received complains and have written a paper to College Exec
	+ Not give bookings to outside clubs on weekday evenings
	+ If they haven’t had bookings 24 hours before, ask the Sports Centre to communicate that to make the opportunity to train
* Varsity
	+ Finished the fixture list. Clubs that do not have a set format will be put in contact with the counterpart at Surrey. Set date to confirm and will not be able to change it.
	+ Same process for societies
* Lock up
	+ Steff and Sarah reorganised the Lock Up.
	+ Please look after the space.
	+ All should be receiving locks in the next week (padlock for the cage)

Pippa:

* Storage Inn
	+ Moved over everyone’s equipment to Storage Inn
	+ Padlocks and boxes are also on the way
	+ If anyone who requested storage has not moved their equipment over, please get in contact with Student Opportunities to get the code (must complete ‘terms of use’ document)
* One in Three
	+ Campaign around sexual harassment and assault on campus
	+ Thank you to those who wore black to training and activities. Great to see solidarity.
* Bystander intervention workshops
	+ First workshop last week
	+ If you’re interest in running a workshop, Pippa will host them as and when. Please get in contact to organise.
* Academic societies
	+ Minimum standards framework – how they interact with their departments.
	+ Meetings with societies to come.
* Noticeboard
	+ Repurposed the space to student group/student noticeboard
	+ Please use the space. There are pegs available to spread the word.

**Willow:**

* ‘Lets Talk About Sex’ week is next week.
* STI testing day on Monday in Tommy’s Lounge
* Virgin care will be there if you have any questions about sexual health
* Incentive – 1st prize, two groups will have £50 in restricted account, 2nd prize is 10 guest list tickets for CIYS/CIYK

**Minutes:**

**Group Development Fund:**

* Closes next Thursday
* Find application on SU website via cognito form.
* Criteria are on the SU website under committee admin / finance / group development. Make sure you read the criteria before submitting. Be specific, make sure you’re writing exactly what the money is going to, not just ‘this event’. Include links if items are being purchased.
* Successful application – gave £1837 to student groups. CompSoc received contribution to their first inter-University 24hr Hackathon event, Pole Fitness received a contribution towards their first competition.
* New Group Fund – started from the bottom now we’re here, specific pot of money for new groups

**How do student groups want to be communicated with?**

* Weekly email for student groups
	+ More likely to read it if student groups could contribute
* Electronic displays
	+ Digital screens in the SU
* Noticeboard
* Send mandated events to the emails of Presidents
* Entertaining ways to communicate i.e. memes
* Google calendar
* Download calendar events with a notification application (example from the College website)
* Keep the facebook page
	+ Advertising events – tag the event to click ‘attending’ the event to get notification
	+ Need to ensure we make clear what is compulsory. Compulsory events are posted by RHSU, and generic events are posted by Pippa VP or Steff VP
	+ Events for specific groups – tag presidents

**Socs and Colours Ball:**

* Socs Ball:
	+ 19th Jan – nominations open & 25th February – nominations close
	+ 5th March – Judging panel meets
	+ 16th March – wristband collection
* Colours Ball:
	+ 11st February – nominations close
	+ 19th March – judging panel meets

**Conference consolation**

* 5th June 2018 – Student Opportunities Conference
* Document packs disseminated earlier – dedicated sessions throughout the day telling students how to fill them out. More guidance and support.
* Peer-to-peer training – tips to students, by students.
	+ We’ll get in contact with groups to host training. Great development!
* What sessions do you want to see?

**Officer Elections**

* Nominations close tomorrow

**Student Group Elections**

* Now in term three
* Dates:
	+ Nominations open – 9th April
	+ Nominations close – 27th April (midday)
	+ Voting opens – 7th May
	+ Voting closes – 9th May
	+ Results – 11th May
* Drop in sessions – 14:00-15:00 everyday between 2nd-6th April 2018.

**AOBs**

* Colours Ball videos – send to Steff. Please follow the guidelines. Especially footage of clubs that are off campus.
* Are we allowed to hold hustings before nominations open?
	+ Pippa to get back to you
* Wine at balls – 21st February @ 9am (Colours) & 7th March @ 9am (Socs).
* Please send student group blogs to VP Societies & Media and/or VP Sports
* Action – need to talk about electing captains