

Education Executive Minutes

Date & time	Thursday 24 th March 5-7pm
Location	SU Board Room
Attendance	<ul style="list-style-type: none"> • Shrijeet Shrey (SS) – VP Education (Chair) • Maia Jarvis (MJ) – President • Aran Pascual Quiros (APQ) – Representation and Democracy Coordinator (Secretary) • Jayden Bookout (JB) - LSS School Rep • Martin Kapusta (MK) - SBM School Rep • Jack Masters (JM) - Humanities School Rep <p>Absences:</p> <ul style="list-style-type: none"> • Gauresh Kuradia • Irwin Blair • Devesh Sood • Taylor Robinson • Siddhi Deo • Tanaiya Kavadra • Shupin Liu
Apologies	Carmen Anderson, Maia Jarvis late arrival

Item	Action	Responsible	Due
Officer Update	Create group chat	SS	Before exam period begins
School Rep Updates	To feed back to College and SU senior management on some feedback received	SS	ASAP
	To create an article on problems in postponing studies. Processes for that are not very clear and very anxiety-inducing. There is a heavy majority of people postponing studies that do it for mental health reasons	SS, Advice Centre	ASAP
AOB	To look into Course Rep specialisms and see how this relationship could look like with the new Community Officers	APQ	ASAP

Item	Notes	Action
Officer Update	<ul style="list-style-type: none"> • NUS Conference 3 Days • CoL project • Bright Ideas <ul style="list-style-type: none"> ○ Careers being in person - work in progress ○ Lobbying College to come back in person - SMT from College to take this to Executive Board 	

	<ul style="list-style-type: none"> ○ Innovation Hub - Careers to become Careers & Enterprise ● Egham Community Council <ul style="list-style-type: none"> ○ Electricity bill payment support ○ During exam period they can support students on their electricity bill, they will have had to apply for food vouchers ● SVP education interim role <ul style="list-style-type: none"> ○ New recruitment have been successful, has filtered 7 candidates for the position ○ Interim SVP Education - ● Group chat <ul style="list-style-type: none"> ○ Action before the exam season ● Creativersity <ul style="list-style-type: none"> ○ Everything Tuesday radio show ○ Student to come together to create - revival of Careers & Innovation Hub crucial need ○ Creator's Hub funding - to be left as legacy ○ Inclusion in Careers mailing lists - piece of work to carry out to the SU ● Library @ Scheme <ul style="list-style-type: none"> ○ Let students access co-creation spaces other than the Library ● Alumni base that the SU could develop relations with - just brought to Trustee Board 	
Artificial Intelligence tools	<ul style="list-style-type: none"> ● Quality Assurance & Standards Committee ● Policing of AI ● Guidelines for staff will make staff more skeptical and it's very easy to play around with it ● Consider how they can communicate to students that using AI might be harmful for their learning and give guidelines on how it can be used ethically ● Concerns on how people might be using it incorrectly ● Senior Management of College is scared to fail in these categories and trying to find funding on using AI ● People are supportive of AI being used 	
School Rep updates	<ul style="list-style-type: none"> ● MK in MCQs no feedback received, you can't check which questions you have done wrong or why you have made mistakes. Maybe make academics fill out a form for the feedback, write email about general feedback on how the class performed. It's important to learn from mistakes and focus on improvement 	

	<ul style="list-style-type: none"> • MK issue with Operations Management - terrible structure of lectures and powerpoints are not relevant. Lecturer has taken over the module this year. No guidelines on how an assignment has been structure • MK capacity of the library, so many other colleges outside the university that come to study at the library and exams that are not uni related will be coming up. Suggests to close the gates. • SS mentions that the card gates have to be rebuilt for this to work but it's being thought about in College and the Library team is very keen to make this change. To start campaign before exam period. • JM joint honours options have been a mess this year and every single school has been avoiding blame. There needs to be collaboration on this. Someone needs to push for synchronisation in picking module options. • JM need to be told more which part of their degree is in what school, which is their home department. This is useful on who to contact • JM problems in postponing studies. Processes for that are not very clear and very anxiety-inducing. There is a heavy majority of people postponing studies that do it for mental health reasons <ul style="list-style-type: none"> ◦ ACTION - article for advice • JM mentions loads of clashes - suggestion of recommended set that will not cause clashes and deadline bunches • SS to ACTION the above points to senior managers • JB - school meeting - no one is contacting back it's similar with collectives, they have to speak on their behalf. Conversation was had about AI. Conversation on diversity of assessments - you don't have to upset the system a lot for it to be done properly. Practical real-world writing and shorter word counts. • JM suggests giving the option of a shorter-word count for students that do not want to do a masters and a long-form essays for those that want to do it • SS mentions in assessments futures there will probably be floating modules. He welcomes in any possibility of diversity of assignments from other schools. To ACTION to the new SVP education. To give a pamphlet to the new SVP education • JB mentions there was a massive focus in presentations being controversial, JM mentions 	
--	--	--

	<p>that non-assessed presentations are very helpful and helps develop the skills without hurting your grades.</p> <ul style="list-style-type: none"> • JB mentions they would like to know which modules will have exams online or in person • SS mentions they have no updates on this yet. So far every School is required to have at least 1 assignment in person in the School. NSS meeting, School Reps will have a lot of power in that meeting and offers support for the meeting. 	
AOB – Summer elections (School Rep by-elections)	<ul style="list-style-type: none"> • APQ presents the new structure that will be going live for the Summer elections and encourages student leaders to fill up the Recommend a Friend form for anyone they might know • JM asks if certain Community Officers will be working with the Course Reps with specialisms • APQ to look into and see how this relationship could look like - ACTION 	