

## **Byelaw E: Student Executives**

### **1. Purpose**

This Byelaw has been established to provide further details regarding the status and nature of Student Executives, under Article 5 of the Constitution.

### **2. Responsibilities**

Student Executives will be responsible for the development, scrutiny and maintenance of Policy and Plans in their area, identifying where work should be undertaken, and publishing formal annual work plans to student members.

Student members will be given the opportunity to make comments, suggestions, additions, deletions or ask questions, and may lodge objections which can trigger a referendum.

There is a balance between respecting the rights of students to make Policy and Plans, and the responsibilities of the Board. Within this Byelaw these refer to overtly political positions, and not to corporate policy on matters such as staffing, finance or other operational matters, which is overseen by the Board and its subcommittees. Students may have legitimate views on corporate policy and may seek to influence corporate issues, even if they are not directly making these decisions.

The Chair of each Student Executive will be responsible for ensuring regular meetings, supported by the professional staff team in the Union. This will include publishing meeting dates and an annual calendar of business, and ensuring all vacancies are filled. The quorum for each executive will be half the voting membership rounded down.

### **3. Education Executive**

The responsibilities of the Education Executive shall be:

- i. To shape and direct the Union's work regarding improving the education and academic experience of students at Royal Holloway
- ii. To determine annual priority campaigns and areas of work within this area, for example issues related to teaching, assessment or resource provision
- iii. To shape and direct academic related events provided by the Union, contributing to the planning and execution of them
- iv. To hold the VP Education accountable for their work, providing support and acting as a critical friend
- v. To coordinate the work of academic reps within the College, briefing and debriefing on school-level meetings and ensuring effective representation across the institution
- vi. To advise the Board, Officer Group and other Student Executives on issues relevant to education across other areas of work

### ***Membership***

- i. Vice President Education (Chair)
- ii. President
- iii. Vice President Wellbeing & Diversity
- iv. One representative from each School, elected at School level
- v. A representative from the Postgraduate Research Students Collective
- vi. A representative from the Postgraduate Taught Students Collective
- vii. A representative from the Commuting Students Collective
- viii. Up to 2 co-opted members approved on an annual basis

#### 4. Wellbeing, Community & Diversity Executive

The responsibilities of the Wellbeing, Community & Diversity Executive (WCD) shall be:

- i. To shape and direct the Union's work regarding wellbeing, inclusion, equality and diversity at Royal Holloway
- ii. To determine annual priority campaigns and areas of work within this area, for example issues related to health, housing and student finance
- iii. To hold the VP Wellbeing & Diversity accountable for their work, providing support and acting as a critical friend
- iv. To coordinate the work of Student Collectives, fostering intersectional collaboration in terms of activities, events and campaigns relevant to the wellbeing, community and diversity agenda
- v. To advise the Board, Officer Group and other Student Executives on issues relevant to wellbeing, inclusion, equality and diversity across other areas of work

#### *Membership*

- i. Vice President Wellbeing & Diversity (Chair)
- ii. President
- iii. One representative from each Student Collective (usually the Chair)
- iv. Up to 2 co-opted members approved on an annual basis

#### 5. Societies, Sports & Opportunities Executive

The responsibilities of the Societies, Sports & Opportunities Executive (SSO) shall be:

- i. To approve the ratification of new Student Groups, including acting as an impartial adjudicator regarding issues of duplication
- ii. To approve the mechanism for the annual allocation of resources to Student Groups, working with the professional staff team in the Union and the College
- iii. To hold the VP Societies & Sports accountable for their work, providing support and acting as a critical friend
- iv. To provide support for democratic functions within Student Groups, acting as an impartial observer for General Meetings and other events as required
- v. To advise the Board, Officer Group and other Student Executives on issues relevant to the success of Student Groups

#### *Membership*

- i. Vice President Societies & Sports (Chair)
- ii. President
- iii. Ten student members, elected from members of student groups